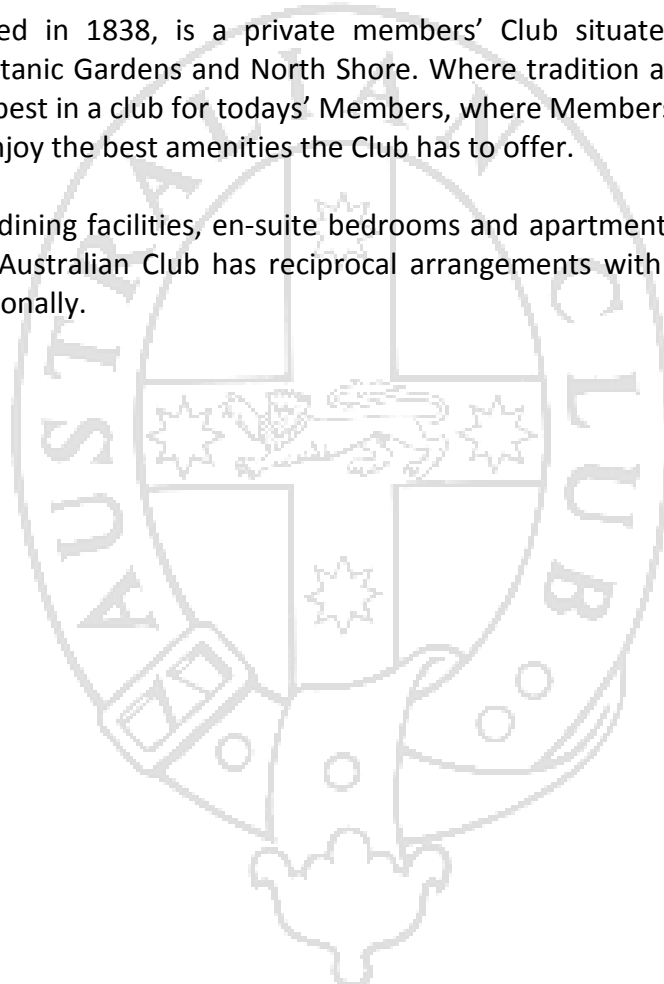


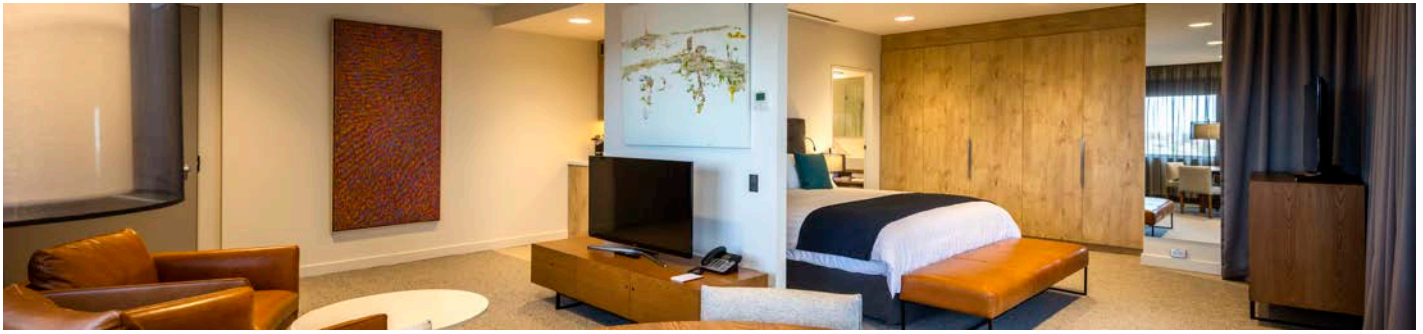


## Fact Sheet for Reciprocal Clubs

The Australian Club, founded in 1838, is a private members' Club situated in the heart of Sydney with unparalleled views of the Botanic Gardens and North Shore. Where tradition and modernity have been skilfully blended to preserve what is best in a club for today's Members, where Members are welcome to bring both their male and female guests to enjoy the best amenities the Club has to offer.

The Club provides excellent dining facilities, en-suite bedrooms and apartments, a fully equipped gym and first rate business facilities. The Australian Club has reciprocal arrangements with several other private members' clubs nationally and internationally.





## ACCOMMODATION

### CLUB

The Club has 32 accommodation rooms, including four suites, 19 double rooms and 9 single rooms all of which were refurbished in recent times. The double rooms are available with twin, queen or king size beds. Each room is equipped with a private bathroom, remote control LCD television with cable and free to air channels, telephone, modem line, access to wireless broadband, clock radio, personal bar, tea and coffee making facilities and an electronic safe.

Accommodation is available for Members and their wives, immediate family members accompanied by a Member, visitors from overseas and members of reciprocal clubs. (Refer to By-laws 43 and 44 for more details).

### MACQUARIE SUITES

Macquarie Suites offers premium accommodation in the form of 6 serviced suites with kitchenette.

The accommodation has been designed to create more flexibility for Members and their family. Interconnecting rooms and the one and two bedroom suites encourage longer stays. Members may make reservations for invited guests. These guests do not need to be accompanied by the Member.

For further details and photographs of the rooms and suites, please visit the Club's website:

[www.165macquariestreet.com.au](http://www.165macquariestreet.com.au)

For accommodation bookings, please contact Reception:

Phone 9229 0400, or

Email [reception@australianclub.org](mailto:reception@australianclub.org)

## DRESS CODE

The following dress code is taken from the Club's current By-laws.

- 14 Members and gentlemen guests should wear a long-sleeved jacket and tie when in the Club with the following exceptions:

### ON THE 1ST AND 3RD FLOOR

- a) From 5 pm on Friday afternoons and on a Saturday, Sunday or Public Holiday no tie is required

### ON THE 3RD FLOOR ONLY

- b) Until 10 am on any given day no jacket or tie is required  
c) When a Member is using the fitness centre the dress code requirements set out in the Fitness Centre Guidelines approved by the House Committee shall apply

### CLUB FUNCTIONS

- d) When attending pre-rugby functions a gentleman is not required to wear a tie and may wear a jacket suited for comfort and warmth  
e) For club functions designated by the House Committee, the dress code for gentlemen may be amended as appropriate to the nature of the function.  
f) When Members and their guests staying in the bedrooms are entering or leaving the club-house, they may be dressed in clothing appropriate to their destination  
g) When a Member is attending a function in the Cellar Door a tie is not required
15. Ladies may wear a dress, skirt, tailored trousers or evening pants as part of their attire in all parts of the Club at all times. Neither gentlemen nor ladies may wear denim attire in the Club at any time, except under the provisions of By-law 14(d) and (f) above.



## MACQUARIE BUSINESS CENTRE

The Macquarie Business Centre offers:

**State of the Art Technology:** Video conferencing and data projection are available in the Conference Room.

**Hot Desk:** A variety of desk options are available which include PC or Mac computers, printers and scanners.

**Internet:** A High Speed Wi-Fi service is available.

**Reception Service:** Provides professional support available during business hours.

**Business Address:** The use of the Macquarie Business Centre postal address for all stationary and correspondence.

**Mail and Courier Service:** All correspondence can be sent, received and held by Business Centre Staff.

**Secure Locker Service:** Members receive a secure document storage locker which includes a charging point for digital devices.

**Discounted Room Hire:** Members receive a 10% discount on Meeting and Conference Rooms hire.

**Fully Equipped Refreshments Bar and Service Area:** A selection of coffee, teas and sandwich items are available. Please note, this area is not licensed for the service of alcohol.

**On Site Catering:** A selection of menu options is available for the Conference and Meeting Rooms.

A virtual office service is also available for Members and Reciprocal Club Member's.

The business centre is accessible to Members who may bring up to two guests or a greater number of guests if using the conference and meeting room facilities.

Business casual dress is welcome.

### Hours of Operation

Monday to Friday	-	8.30 am to 5.30 pm
After Hours	-	5.30 pm to 10.30 pm (Members FOB required to enter and exit)
Public Holidays	-	Closed

### Location and Contact Details

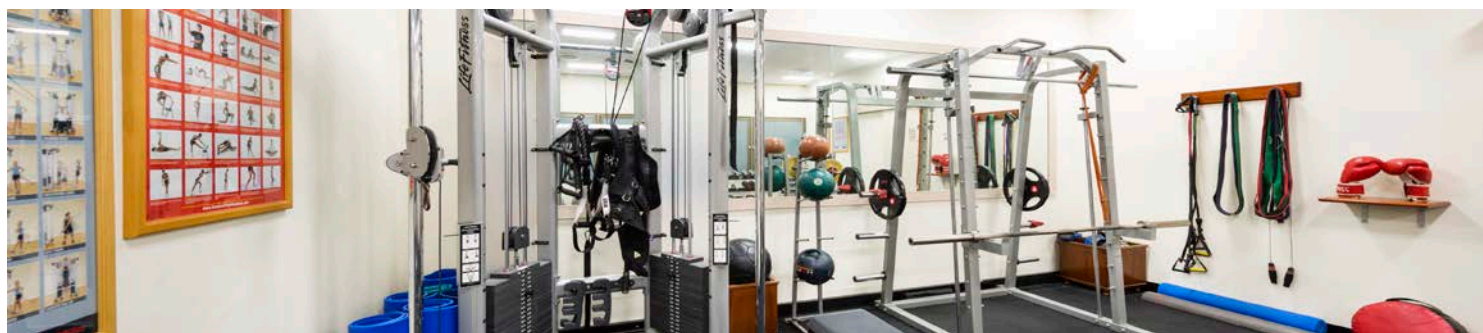
	Level 7, 167 Macquarie Street Sydney NSW 2000
Phone	02 9229 0560
Email	reception@level7mh.com.au
Website:	<a href="http://www.level7macquariehouse.com.au">www.level7macquariehouse.com.au</a>

The standard Australian Club rules apply regarding access to the Australian Club premises at 165 Macquarie Street.

## CAR PARK FEES

Members are advised that pursuant to By-law 6 of the Club's By-laws the following apply to the use of the car park:

1. Sponsored Members will be charged a daily fee on weekdays other than public holidays.



## OTHER SERVICES & FACILITIES

### – BARBER

Weekdays      8 am to 3.30 pm  
Weekends        Closed

- Located on the 3rd floor
- Appointments may be made by telephoning the Barber, Victor Uno directly on 9229 0453

### – LIBRARY

- Located on the 3rd floor
- Open continuously
- The Library contains an extensive collection of fiction and reference books. Members may borrow four books for a period of twenty-one days

### – BRIDGE ROOM (MEREWETHER ROOM)

- Located on the 3rd floor with access 24 hours a day
- Packets of cards, chess and backgammon sets are available
- Drinks may be ordered from the Buttery or a self-service bar can be provided by prior arrangement

### – MEMBERS' COMPUTER FACILITIES

- Located in the library and computer room on the 3<sup>rd</sup> floor, the sitting room on the 5<sup>th</sup> floor and the Macquarie Business Centre on the 7<sup>th</sup> floor.
- The computers provide members with access to the internet, email and word processing

### – FITNESS CENTRE

- Located on the 3<sup>rd</sup> Floor.
- In the interests of safety, access to the fitness centre is restricted to the following hours:
 

Monday to Friday	-	6.30 am until 9 pm
Saturday and Sunday	-	7.30 am until 8 pm
Public Holidays	-	7.30 am until 8 pm
- Please note the fitness centre will be secured outside these hours
- Guidelines for using the centre are located in the blue Member Handbook and on the club website

### – MEMBERS' CHANGE ROOM

- Located in the fitness centre
- Open during Fitness Centre hours
- Equipped with four showers, hand basins, fresh towels and toiletries

### – SECRETARY'S OFFICE

- Located on the 3rd floor
- Open from 9 am until 5 pm weekdays
- Email: [executive.pa@australianclub.org](mailto:executive.pa@australianclub.org)    Tel: 9229 0468    Fax: 9229 0499

### – ACCOUNTS OFFICE

- Located on the 4<sup>th</sup> Floor
- Open from 8.30 am until 5 pm weekdays
- Replacement Cards of Introduction and Security Proximity Keys are issued from this office
- Email: [member.accounts@australianclub.org](mailto:member.accounts@australianclub.org)    Tel: 9229 0444    Fax: 9229 0495



## **DINING FACILITIES**

### **MEMBER'S DINING ROOM – 1ST FLOOR**

Lunch	Monday to Friday 12.30 pm to 2.30 pm
Dinner	Available for private functions, subject to the By-laws.

Lunch is available to Members, including sponsored male Members. Members may bring as their guests male relatives of their immediate family, Members of Reciprocal clubs and Candidates that have been entered into the book. Members may also bring a male guest to lunch on a Monday lunchtime (limited to the same guest four times a year).

### **THE CEDAR ROOM – 2ND FLOOR**

Lunch	Tuesday to Friday 12.30 pm to 2.30 pm
Dinner	Tuesday to Saturday 6 pm to 10 pm

The Cedar Room is open to Members and guests for mixed dining. Reservations are essential for luncheon and dinner and can be made by dialling either the Club's main switchboard on 9229 0400 or the Cedar Room directly on 9229 0460. Dinner service provides a choice of a-la-carte and grill menus.

### **THE BUTTERY – 3RD FLOOR**

Breakfast	Monday to Friday 7 am to 10 am Saturday and Sunday 7.30 am – 10 am
All Day Dining	Monday to Friday 10 am to 10 pm
Dinner Only	Sunday 6 pm – 9 pm

The Buttery is open to Members and guests for mixed dining. Reservations are not required.

A Club Table is provided in the Buttery for breakfast and dinner. Members seeking to join the Club Table should ask the supervisor to direct them to the table.

Please note that the Club does not open a dining room at lunchtime on Saturdays or Sundays. Sandwich platters may be ordered from the Buttery prior to 10 am on Saturday and Sunday mornings.



## BAR & CELLAR FACILITIES

### MEMBERS' BAR – 1ST FLOOR

Weekdays 12 noon to 2 pm

Weekends Closed

Members and gentlemen guests only

### THE NORMAN COWPER ROOM – 1ST FLOOR

Weekdays Continuous

Weekends Closed

Steward service is provided between 11.30 am and 3 pm on weekdays.

Self-service at all other times.

Members and gentlemen guests only.

### THE DONALDSON DRAWING ROOM – 2ND FLOOR

Weekdays 12 noon until 3 pm (Tuesday to Friday)

6 pm to 11 pm (Tuesday to Friday)

Saturday 6 pm to 11 pm

Sunday Closed

Mixed company welcome at all times

### THE BUTTERY – 3RD FLOOR

Weekdays 12 noon to 10 pm

Sunday 6 pm to 9 pm

Mixed company welcome at all times

### THE CELLAR DOOR – BENT STREET DRIVEWAY

Weekdays 9 am to 4.30 pm

Weekends Closed

A selection of wines, club sparkling, spirits and beer are all available for purchase. Members may also obtain glassware, ice and bar equipment from the Club. Orders and enquiries may be placed during the advertised hours with Cellar Manager, Jerome Lane. Home delivery service is available anywhere in Australia.

Telephone: 9229 0552

Facsimile: 9229 0555

Email: [cellardoor@australianclub.org](mailto:cellardoor@australianclub.org)



## **PRIVATE FUNCTIONS**

The Club is able to cater for breakfasts, luncheons, dinners, weddings, cocktail receptions, card functions, anniversaries and birthdays and Members are encouraged to use the Club's private function rooms. The rooms are known as the Private Dining Room, Macleay Room and Merewether Room. Additionally, private functions can be held in the Cellar Door and in the Library in the evening. Members need to be aware to accommodate the use of the Cedar room for private functions, the fine dining will be moved to the Macleay Room.

Restricted access to the Writing Room, Norman Cowper Room and the Members' Dining Room on the 1st floor is also possible, subject to review by the House Committee.

### **– THE CELLAR DOOR – LOWER GROUND LEVEL**

The Cellar Door is available for private functions between 5 pm until 11 pm Monday to Saturday. Application can also be made to host a luncheon.

Dinner	14 guests
Cocktail Reception	40 guests

No one under the age of 18 may be entertained in the Cellar Door.

### **– THE MEMBERS' DINING ROOM – 1<sup>ST</sup> FLOOR**

This room is available to Members, subject to review by the House Committee, for private functions during the evening, Monday – Saturday and for lunchtime receptions on a Saturday.

Dinner	140 guests
Cocktail Reception	200 guests

### **– THE PRIVATE DINING ROOM – 2<sup>ND</sup> FLOOR**

Views from the room are across Macquarie Street to the Botanic Gardens.

Luncheon and Dinner	18 guests
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### **– THE MACLEAY ROOM – 2<sup>ND</sup> FLOOR**

Views from this room are across the Harbour and Botanic Gardens.

Luncheon and Dinner	48 guests
Cocktail Reception	70 guests

### **– THE MEREWETHER ROOM – 3<sup>RD</sup> FLOOR**

Views from this room are across the Harbour and Botanic Gardens.

Dinner	24 guests
Cocktail Reception	40 guests

### **– THE LIBRARY – 3<sup>RD</sup> FLOOR**

Views from this room are across the Harbour and Botanic Gardens.

The Library may be reserved in the evening for dinners and receptions.

Lunch	Not Available
Dinner	16 guests
Reception	40 guests

Members may refer to By-laws 31-38 for further guidance or for a complete private function menu pack please contact:

Private Functions Manager, Ana Teixeira  
 Phone: 9229 0462  
 Email: [private.functions@australianclub.org](mailto:private.functions@australianclub.org)

# AUSTRALIAN CLUB

## CONTACT DETAILS

**Club Reception Desk**    **Phone:**            (02) 9229 0400  
**Facsimile:**            (02) 9229 0555  
**Email:**                **reception@australianclub.org**

**Website**                            www.165macquariestreet.com.au

**Street Address**                    165 Macquarie Street, Sydney NSW 2000

**Mailing Address**                    GPO Box 169, Sydney NSW 2001

### **GENERAL**

Club Secretary	Mark Anderson secretary@australianclub.org	9229 0466
Assistant to the Secretary	Kylie Gooding executive.pa@australianclub.org	9229 0468
Financial Controller	Philip Hudolei phudolei@australianclub.org	9229 0467
Food & Beverage Manager	Edward Rose f&bmanager@australianclub.org	9229 0490
Operations / Front of House Manager	Tony Byrne tony@australianclub.org	9229 0452
Marketing & Communications Manager	Tamsen Magon communications@australianclub.org	9229 0456
Private Functions Manager	Ana Teixeira private.functions@australianclub.org	9229 0462
Club Events Co-ordinator	Jenny Purcell club.events@australianclub.org	9229 0465
Accounts Payable	Vicente Sanchez accounts.payable@australianclub.org	9229 0471
Member Queries/Accounts Receivable	Dallas Bayfield Member.accounts@australianclub.org	9229 0444
Head Housekeeper	Lyndall Pihema housekeeper@australianclub.org	9229 0498
Cellar Door	Jerome Lane cellardoor@australianclub.org	9229 0552

### **FACILITIES**

Barber Shop	Victor Uno	9229 0453
Fitness Centre	Steve James	9229 0440
Car Park Attendant	Allan Cullen	9229 0554